

Serenity House of Clallam County – Shelter Guidelines and Guest Agreement.
Last Update Oct 2025

3.5 Serenity House of Clallam County - Guest Corrective Action Plan

This form is to be legibly PRINTED

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Date of Incident 6-2-26	Guest Name Spencer Barrett
Shelter Employee Name Chris	Shelter Manager Name Ben
Previous Corrective Actions	
✓ First Incident – Verbal Warning Date 6-2-26 Return Date _____	
Reason Leaving belongings behind overnight	
Second Incident – 24-Hour Off-Site Date _____ Return Date _____	
Reason _____	
Third Incident – 10 Day Off-Site Date _____ Return Date _____	
Reason _____	
Fourth Incident – 30-Day Off-Site Date _____ Return Date _____	
Reason _____	
Fifth Incident – 60 Day Off-Site Date _____ Return Date _____	
Reason _____	
Sixth Incident – Police Trespass Date _____ Return Date _____	
Reason _____	
Failure to complete the corrective action plan may result in termination of service.	
Incident Facts Left shelter for night and did not take belongings	
Names of Incident Witnesses Ben Chris Sebastian	
Verified by Serenity House employee _____	
Guest Understands they must stay off all Serenity House Properties for the duration of corrective action. Housing Resource Center may be called at 360 452 7224	
Guest has received a card to call for Coordinated Entry for housing assistance and a date the site Trespass is terminated	
Guest Signature _____	